

Landscape Construction Foreman

Summary/Objective

We currently have a full time position available for Landscape Construction Foreman. The Foreman position will be responsible for overseeing and coordinating the construction crew work, efficiently and ensure the job stays on schedule. This position must have a broad working knowledge of landscape installation disciplines and must be able to perform all the positions being supervised. Additionally, the Foreman will be held accountable for the labor hours, material, equipment, schedule and budget.

Essential Functions

The examples of functions listed in this job description are representative, but not necessarily exhaustive, of any one position in this job classification. Management may assign other functions not listed herein at its sole discretion.

- Responsible for crews production rates, quality control and safety
- Ordering of materials
- Installation of required materials per plans and specifications for landscape and irrigation projects
- Responsible for ensuring the daily maintenance of equipment
- Complete daily timesheets and job site reports
- Coordination of equipment deliveries
- Notify office of any accidents and submit accident reports
- Conduct weekly safety tailgate meetings
- Daily interaction with project site superintendent
- Ensure that all company and job specific safety requirements, including proper use of personal protective equipment, are followed
- Training of new crew members, assessing strengths, and mentoring.

Work Environment

- Ability to work in extreme conditions-temperatures may exceed 100 Degrees Fahrenheit
- Ability to work in direct sunlight for extended period of time

Physical Demands

Frequently stand, walk, or crouch on narrow and/or slippery surfaces; stoop, kneel, bend to pick up or move objects; walk for long distances and on sloped ground and uneven surfaces; move, lift, and carry objects weighing up to 50 pounds;

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

Position Type/Expected Hours of Work

- This is a full-time position

Travel

- This may require in state and out of state business travel based on business needs.

Required Education and Experience

- Knowledge of blueprints
- Ability to lead others and manage crews
- Effective written and oral communication skills
- Working knowledge of irrigation systems and controllers
- Strong attention to detail
- Ability to prioritize and multi-task
- Strong work ethic
- Must be able to drive company vehicles
- Able to read, write and understand English

Additional Eligibility Qualifications

- Bilingual (Spanish)

Other Duties

- Please note that this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.

This employer participates in E-Verify.

Caretaker is a drug free and Equal Employment Opportunity (EEO) employer and welcomes all qualified applicants.